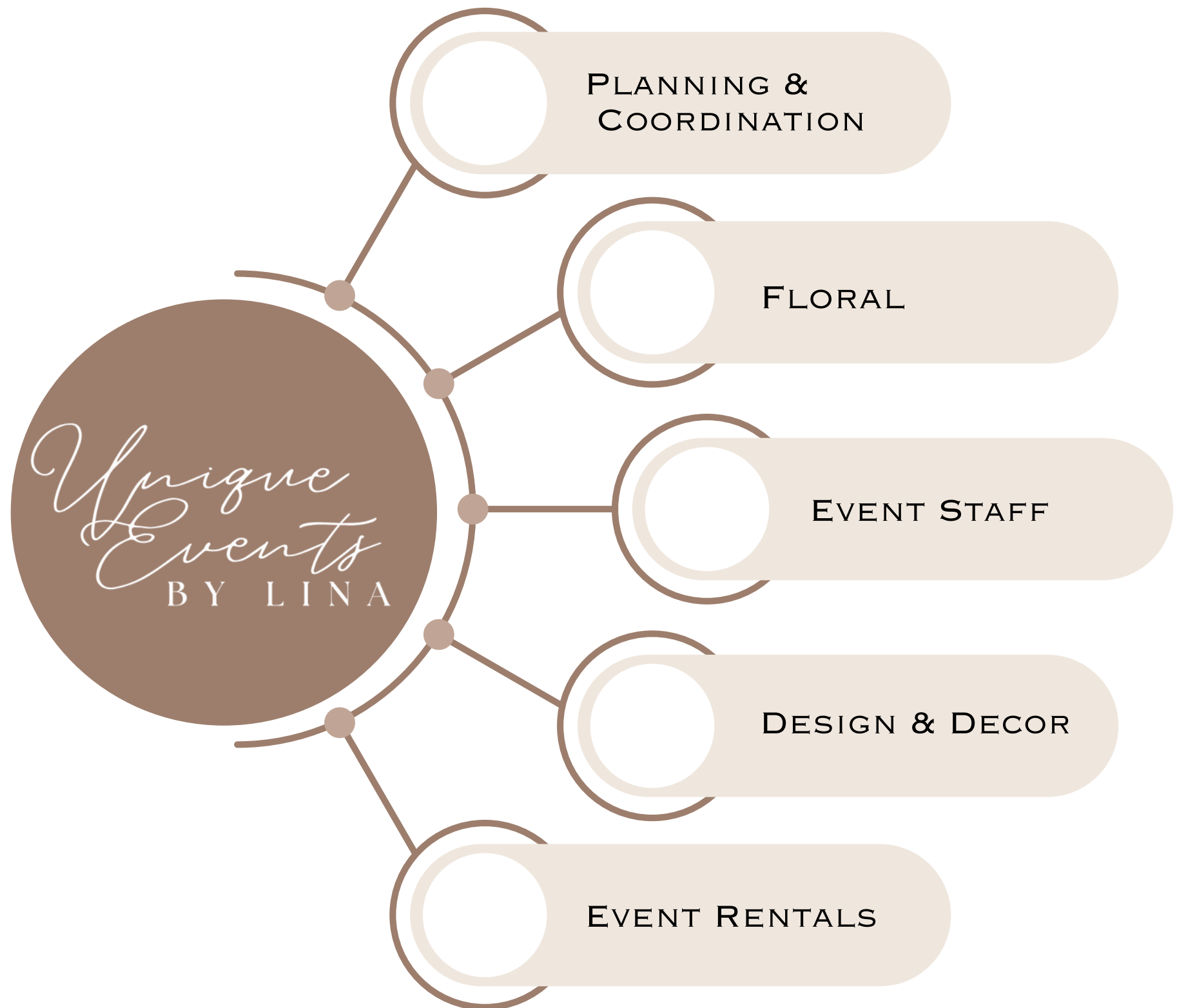




*Unique
Events*
BY LINA

Wedding &
Event
Packages

One company that handles all the important details seamlessly!



EXPLANATION OF SERVICES

Please see the details below outlining what is included with our staff services

- Full Installation and Design Decor: this pertains to the complete setup of all rentals, decor and event items. From tables to chairs, table decor to accents our trained staff will properly install everything for your event.
- Cleanup Service: Staff will remove all trash from guest tables, bag and place in specified area. Pick up any debris and return space to its original setup.
- Wedding Planning service up to 12 months: Please see next page for more details and info on this service.
- Day-of-Coordinator: Please see previous page for details and info on this service.
- Delivery of all rentals: Staff will deliver all rentals/decor at specified times allotted by venue. This includes pick up and removal.
- Buffet Servers / Wait Staff: Our trained wait staff will properly set up the buffet station, serve food buffet style, buss tables and remove empty plates and trash for guests, pass champagne bottles if needed for toast, and or assist with cake cutting and passing.
- Bartending Service: Trained licensed professional bartender to provide mixed drinks, cocktails, beer, wine, sodas etc. to guests. Check ID's as needed and ensure alcohol is properly monitored and distributed to guests. Includes a barback to assist bartender. For events of 200 or more guests 2 bartenders required. This service also includes: cups, straws, napkins & Ice Chest Rental. Client provides Alcohol/Liquor + Mixers + ICE



WEDDING PLANNING + COORDINATION

Before the Event

- As soon as your deposit is submitted and the contract is signed we will jump into full planning mode!
- We will prepare online spreadsheets, calendars and templates customized to your event to help organize all the countless details.
- In-person meetings are available and encouraged at a minimum of at least one per month. We love sitting down with our clients and catching up just to make sure we are on the same page and to go over the event in whole with you on a frequent basis. Phone, email & text is available unlimited to our clients & vendors.
- Vendor Research, we are here to guide and assist you in booking the most amazing vendors for your big day that not only fit your budget but are a perfect match all around. We happily can review contracts, proposals and gather quotes for you as well. Use us as a buffer & resource when vendor-shopping.
- Comprehensive Design & Decor Planning, ensuring the overall look and aesthetic of your event is executed is of major priority to us. During our in-person meetings we will have you create mock up designs with our entire inventory at your disposal. Playing with beautiful rental pieces is a blast and the best way to find the perfect combination for your style!
- Rental Management, because we own and source rentals from our inventory the sky is the limit with possibilities. We will offer recommendations and assist you in incorporating the best pieces to fit your events needs.
- Ceremony Plan Development, we will go over in great detail exactly how you envision your Wedding ceremony. We will assist in planning the logistics, walking order or processional, bridal party and any other items you wish to incorporate into the ceremony.
- Transportation, Lodging, we can assist in setting up room blocks at local hotels, coordinating transportation etc.
- Point of contact for ALL vendors, as your Wedding Planner/Coordinator combo we will be the main point of contact with your vendors. This will alleviate stress from you having to communicate with so many individuals. We will answer questions as first point of contact and update you on anything they might need.
- Rehearsal, we will handle your ceremony rehearsal with your bridal party. We will ensure you are all comfortable on when and where to walk etc.
- Overall questions & advice, having us on your side guarantees you always have someone to bounce ideas on, ask questions, consult and just talk things through with!

WEDDING PLANNING + COORDINATION

Day of the Event

- Manage Timeline throughout event to keep event flowing and on schedule as best as possible. Checking in with client and vendors during the event should any changes need to be made.
- Supervising installation of decor & rentals, our trained staff will execute our design and decor plan to our specifications. Your day-of-coordinator will be there to make sure all the details are in place.
- Checking vendors in, as they arrive for load in, making sure they have everything they need. Assisting them in whatever way they require.
- Bridal party support, during the day we will frequently check in with your bridal party and key family members to assist them with whatever they might require.
- Ceremony direction, we will handle the ceremony processional, walking order and details during ceremony.
- Dinner service, from releasing of tables, to ensuring the caterer is ready to serve on time, we work hand in hand with everyone to see to it that dinner service executed smoothly. Guests get fed efficiently and we can stick to our schedule.
- Gifts and card, we will ask you to designate a location, point person, and vehicle in which you would like your personal items, gifts and cards placed at the conclusion of event. This also includes left over food and alcohol.
- Manage and oversee the breakdown and cleaning portion of the event, at the conclusion our trained staff will efficiently remove all rentals, décor, and items from venue. We also handle the cleaning so that you receive your deposit back from the venue. This means you and your guests can leave at the conclusion without worrying about the task of clean up.
- Overall managing of any unforeseen challenges, changes or any thing that may arise during the event.
- Most seasoned Wedding Planner's charge upwards of 6-10k for this service, because we bundle it with our decor, design and staffing we have the ability to offer it at a competitive and fair cost to our clients.



FLORAL

Floral packages are priced separately & can be combined with Decor Package

Ceremony

- Arch with floral pieces
- Two pedestal arrangements
- Aisle floral pieces
- Petals for aisle

Personal Florals

- Brides bouquet
- Bridesmaids bouquet
- Groom boutonniere
- Groomsmen boutonniere
- Father's boutonniere
- Mother's corsages
- Flower girl petals
- Flower crowns

Guest Tables & Rentals

- Centerpieces HIGH
- Centerpieces LOW
- Sweetheart Table arrangement
- Backdrop floral piece
- Welcome table arrangement

Floral pricing is calculated based on inspo images provided by client to determine desired size, fullness, flower type, and overall design. Once inspo images are received we will create an individual price quote that you can bundle with your decor should you prefer. Our floral team delivers and installs all floral pieces and arrangements and handles removal of rented vases & supplies.



LUXE PACKAGE:

Daisy

Category: Staff & Service

- Bartending Service 7 hours
- Buffet Servers / Wait Staff
- Full Installation and Design Decor
- Breakdown Service
- Wedding Planning up to 12 months
- Day-of-Coordinator
- Delivery of all rentals

Category: Guest Tables & Rentals

- Round Table
- Wooden Farm Table *x4
- Round Table Linens
- Rectangle Tables for various stations
- Linen for Rectangle Tables
- Linen Napkins
- Table Runners
- Charger Plate
- Dinner Plate 10"
- Glassware: water goblet & water carafe
- Champagne Flute
- Stainless Steel Flatware - Gold/Silver
- Upgraded Chair with Pad
- Accent Décor & Tabletop Accessories
- Centerpieces for half tables *non-floral

Category: Misc.

- Backdrop behind Sweetheart Table
- Sweetheart Table Décor
- Dessert Table w/ Sweets
- Dinner Buffet Setup - chafing warmers etc.
- Sign in / Welcome Table Décor
- Gift Table Décor
- Bar Decor
- Easels for photos or seating chart

Floral:

- Centerpieces fresh flowers for HALF tables / mix of high & low
- Sweetheart Table arrangement
- x2 Pedestal pieces for the ceremony
- Bride Bouquet
- Bridesmaids bouquets
- Groom & Groomsmen boutonniere
- Father boutonniere
- Corsages for Mother's

Luxe Package



Daisy



PACKAGE PRICING BASED ON GUEST COUNT AND LOCATION

STANDARD PACKAGE:

Rose

Standard Package



Rose

Category: Staff & Service

- Bartending Service 7 hours
- Buffet Servers / Wait Staff
- Full Installation and Design Decor
- Breakdown Service
- Wedding Planning up to 12 months
- Day-of-Coordinator
- Delivery of all rentals

Category: Misc.

- Backdrop behind Sweetheart Table
- Sweetheart Table Décor
- Dessert Table w/ Sweets
- Dinner Buffet Setup - chafing warmers etc.
- Sign in / Welcome Table Décor
- Gift Table Décor
- Bar Decor
- Easels for photos or seating chart

Category: Guest Tables & Rentals

- Round Table
- Round Table Linens
- Rectangle Tables for various stations
- Linen for Rectangle Tables
- Linen Napkins
- Table Runners
- Charger Plate
- Disposable Upgraded Dinner Plate
- Glassware: water goblet & water carafe
- Disposable Upgraded Utensils
- Standard Chair Wood or White Folding
- Accent Décor & Tabletop Accessories
- Centerpieces for half tables *non-floral

Floral:

- Centerpieces fresh flowers for HALF tables / low style or bud vases
- Sweetheart Table arrangement
- x2 Pedestal pieces for the ceremony
- Bride Bouquet
- Bridesmaids bouquets
- Groom & Groomsmen boutonniere

PACKAGE PRICING BASED ON GUEST COUNT AND LOCATION



BASIC PACKAGE:

Tulip

Category: Staff & Service

- Full Installation and Design Decor
- Breakdown Service
- Wedding Planning up to 12 months
- Day-of-Coordinator
- Delivery of all rentals

Category: Guest Tables & Rentals

- Round Table
- Round Table Linens
- Rectangle Tables for various stations
- Linen for Rectangle Tables
- Linen Napkins
- Table Runners
- Charger Plate
- Disposable Upgraded Dinner Plate
- Disposable Upgraded Utensils
- Standard Chair Wood or White Folding
- Accent Décor & Tabletop Accessories
- Centerpieces for half tables *non-floral

Category: Misc.

- Backdrop behind Sweetheart Table
- Sweetheart Table Décor
- Sign in / Welcome Table Décor
- Gift Table Décor
- Bar Decor
- Easels for photos or seating chart

Floral:

- Centerpieces fresh flowers for HALF tables / low style or bud vases
- Sweetheart Table arrangement
- x2 Pedestal pieces for the ceremony
- Bride Bouquet
- Groom boutonniere

Basic Package



Tulip

PACKAGE PRICING BASED ON GUEST COUNT AND LOCATION



DECOR-ONLY PACKAGE:

Orchid

Category: Staff & Service

- Full Installation and Design Decor
- Breakdown Service
- Wedding Planning up to 12 months
- Day-of-Coordinator
- Delivery of all rentals

Category: Guest Tables & Rentals

*Venue provides: Tables, chairs, dinnerware, glassware, event staff

- Round Table Linens
- Rectangle Tables for various stations
- Linen for Rectangle Tables
- Linen Napkins
- Table Runners
- Charger Plate
- Accent Décor & Tabletop Accessories
- Centerpieces for half tables *non-floral

Category: Misc.

- Backdrop behind Sweetheart Table
- Sweetheart Table Décor
- Sign in / Welcome Table Décor
- Gift Table Décor
- Bar Decor
- Easels for photos or seating chart

Floral:

- Centerpieces fresh flowers for HALF tables / low style or bud vases
- Sweetheart Table arrangement
- x2 Pedestal pieces for the ceremony
- Bride Bouquet
- Groom boutonniere



QUINCE / SWEET 16 PACKAGE:

Jasmine



Category: Staff & Service

- Bartending Service 7 hours
- Buffet Servers / Wait Staff
- Full Installation and Design Decor
- Breakdown Service
- Event Planning up to 12 months
- Day-of-Coordinator
- Delivery of all rentals

Category: Guest Tables & Rentals

- Round Table
- Wooden Farm Table *x4
- Round Table Linens
- Rectangle Tables for various stations
- Linen for Rectangle Tables
- Linen Napkins
- Table Runners
- Charger Plate
- Dinner Plate 10"
- Glassware: water goblet & water carafe
- Champagne Flute
- Stainless Steel Flatware - Gold/Silver
- Upgraded Chair with Pad
- Accent Décor & Tabletop Accessories
- Centerpieces for half tables *non-floral

Category: Misc.

- Backdrop behind Head Table
- Head Table Décor
- Dessert Table w/ Sweets
- Dinner Buffet Setup - chafing warmers etc.
- Sign in / Welcome Table Décor
- Gift Table Décor
- Bar Decor
- Easels for photos or seating chart

Floral:

- Centerpieces fresh or silk-faux flowers for HALF tables/mix of high & low
- Head Table arrangement
- Centerpieces fresh or silk faux flowers for HALF tables / low style or bud vases

PACKAGE PRICING BASED ON GUEST COUNT AND LOCATION

